

**CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL**

4th Floor, Deluxe Building, U.T. Secretariat, Sector 9-D, Chandigarh-160009

No. 34/129-IH(11)-2022/ 4453

Dated: 17/3/2022

Subject: Verification of Educational Certificates/Caste Certificates etc – appointment for the post of Clerk.

In continuation of this department's letter No. 34/129-IH(11)-2022/1417 dated 25.01.2022, the following candidates on the basis of merit list are being called for scrutiny of original certificates/documents on **23.03.2022** in **Room No. 431, 4th Floor, Deluxe Building, Chandigarh Administration Secretariat, Sector – 9 D, Chandigarh – 160009** as per following schedule:

Sr. No.	Name	Category/ Date of Birth	Marks obtained	Reporting Time	E-mail Address
1	Harpreet Kaur	General/ 19.07.1992	122	10:30 A.M	harpreet9504@gmail.com
2	Chandandeep Kaur	General / 17.09.1993	122	10:30 A.M	chandannagra17@gmail.com
3	Archit Sharma	General/ 26.12.1993	122	10:30 A.M	architatri52@gmail.com
4	Amit Kumar Singh	General / 10.05.1994	122	10:30 A.M	amits743@gmail.com
5	Neeru Kayasth*	SC on merit/ 14.06.1994	122	10:30 A.M	neerukayasth39@gmail.com
6	Navjot Singh	General/ 22.09.1994	122	10:30 A.M	kharoudnavjot007@gmail.com
7	Vikram Singh**	EWS on merit/ 10.06.1995	122	10:30 A.M	vksingh0216@gmail.com
8	Jatin Maggo	General/ 11.06.1995	122	10:30 A.M	maggo.jatin@gmail.com
9	Neeraj Dalal	General/ 15.07.1995	122	10:30 A.M	neerajdalal15@gmail.com
10	Sukhjeet Singh	General / 23.10.1996	122	10:30 A.M	sukhijassar2396@gmail.com
11	Sanjay Kumar	SC/ 31.08.1990	98	10:30 A.M	sanjaykumar95600@gmail.com
12	Radhey Shyam	SC/ 16.04.1992	98	10:30 A.M	radheykhobba02@gmail.com
13	Rakhi Saini	OBC/ 18.08.1997	104	02:30 P.M	rakhisaini1808@gmail.com
14	Krishan	OBC/ 18.08.1997	104	02:30 P.M	shakya1808@gmail.com
15	Simran Saini	OBC/ 28.11.1997	104	02:30 P.M	sainisimmi445@gmail.com
16	Dinesh Kumar	OBC/ 20.11.1984	103	02:30 P.M	dineshkjangra84@gmail.com
17	Satish Kumar	OBC/ 20.05.1990	103	02:30 P.M	satishkumarjangra@ymail.com
18	Saurav Singla	EWS/ 20.03.1995	112	02:30 P.M	saurav01471@gmail.com
19	Jeewan Singh Rawat	EWS/ 27.05.1997	112	02:30 P.M	jeewan0043@gmail.com
20	Raman Goyal	EWS / 21.11.1998	112	02:30 P.M	rk4762192@gmail.com
21	Aarti Sharma	EWS/ 13.10.1989	111	02:30 P.M	sumeet9780@gmail.com
22	Ashish Kumar	EWS/ 26.06.1990	111	02:30 P.M	ashishmyself@gmail.com

* **Appointment letter has been issued under SC category and the official has joined.**

** **Appointment letter has been issued under EWS category and the official has joined.**

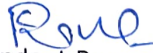
2. You should bring the following documents/certificates **in original** for verification and submit one set of self-attested copies of the documents/certificates for record of this department:

- (i) Date of birth as recorded in the **Matriculation/Secondary School Examination Certificate** for determining the age.
- (ii) **Educational Certificate (s)** i.e. Bachelor's degree from a recognized University/Institution, certificate of 10+2 standard or equivalent examination from a recognized Board/University.
- (iii) Certificate of ICT Skills course i.e. Course on Computer Concepts (CCC) - 80 hours from a Govt. recognized institution or a reputed institution which is an ISO 9001 certified or Department of Electronics Accreditation of Computer Course (DOEACC) of Govt. of India or from NIELIT and its authorized institutions.

The candidates who have certificate/Diploma/Bachelor's or Master's Degree in Computer Science from any recognized Institution/University need not have ICT Skills course certificate.

- (iv) SC/OBC/EWS Certificates issued by the Competent Authorities.
- (v) Identity Proof (Adhaar Card/Voter Card etc.)
- (vi) NOC in case of Govt./Semi-Govt. employees.
- (vii) Photocopy of the application form submitted online.
- (viii) If you do not produce any of the above mentioned documents in original, one set of self-attested copies of the same, you will not be admitted for document verification under any circumstances.
- (ix) No Travelling Allowance will be paid by this department on your journey.
- (x) In case you fail to attend document verification, it will be presumed that you are not interested in the post and your candidature will be treated as 'cancelled'. No further correspondence will be entertained in this regard. The next candidate will be called on the basis of merit later on.

3. You are directed to follow COVID protocol strictly.


Superintendent Personnel-II,
for Secretary Personnel,
Chandigarh Administration.